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| --- | --- |
| Original Approval Date |  |
| Protocol Expiry Date |  |

**PCAC Protocol number**:       **Today’s date**:

**Project / Course title**:

**Principal Investigator / Course Instructor name**:

**Department / Faculty**:

An AUP may be renewed annually for a maximum of 4 years at which time the protocol will expire and a new application will have to be submitted. If the annual renewal is not received every year, the protocol will automatically expire 12 months from the previous renewal or approval.

Which review are you submitting? [ ]  1st [ ]  2nd [ ]  3rd 🞎 Amendment

**1. Annual progress report**: **In ½ page or less please provide a summary of the progress achieved in the previous year in order to justify the renewal to the PCAC.** Reflecting back upon why this project is being conducted, provide an analysis of the data obtained, describe any changes or refinements to the project, adverse effects or unexpected mortality that may have occurred, and any progress made with respect to the Three Rs of replacement, reduction and refinement of animal use. (see http://searchguide.ccac.ca/ for more information).

**2. List the reasons for any unexpected deaths or euthanasia.**

**3. List any change or refinements to the project that improved the well-being of the animals or the outcome of the study.**

**4. Of the number of animals used in the past year, how many (if any) generated useful results?**

**5. Provide a brief report on the adequacy of humane intervention points for the protocol, if applicable.** Please include any complications encountered or refinements made to protect animals from pain, distress or mortality.

**For studies on wildlife in the field and in captivity, please answer questions 6-10. Otherwise, proceed to question 11.**

6. List the species and numbers caught unintentionally (by-catch).

7. Give results of any post-mortems performed on unplanned mortalities.

8. Give details on disposal of carcasses.

9. Give any recommendations that may assist future researchers performing similar wildlife studies.

10. Please attach an annual report of the field season, if available.

**11. Number of animals used in the preceding year:**

**12. Number of animals needed in the coming year:**

**13. Briefly describe the aspects of your research program which are planned for the next year, to**

**account for the proposed animal use.**

**14. Have your procedures/species/numbers or animals and/or personnel documented in the AUP changed? Please check:**

[ ]  No changes to the AUP.

**[ ]** Yes, there are changes to the AUP. Please complete the following information:

**Reason for Amendment**

[ ]  Additional species (For each species, please list the following information)

Species (common name) , #/month , total # of /year

[ ]  Additional animals required (For each animal, please list the following information)

Species (common name) , #/month , total # of /year

[ ]  A minor change in my procedure or personnel is documented herein: *(Major changes require a new AUP):*

[ ]  Other (please explain)

### DECLARATION

I certify that the above information is true. If any modifications occur during the period of this project, I will immediately advise the President’s Committee on Animal Care.

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Signature of Principal Investigator / Course Instructor Date

PCAC Approval Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Signature of PCAC Chair Date